

Notre Dame - Durham Seed Grant Program 2023/24 - Application Form

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DU-ND Seed Grant Program 2023/24

This form is to be submitted by the lead applicant

Application deadline: 22 March 2024

For enquiries about the Seedcorn Fund application process, please contact International.partnerships@durham.ac.uk (Durham) or Geraldine.Meehan.19@nd.edu (Notre Dame).

PLEASE COMPLETE THIS FORM REFERRING TO THE 2023/24 FUND GUIDELINES ADVERTISED [HERE](#) (DU) and [HERE](#) (ND)

Your proposal will be reviewed by a joint ND-DU selected panel taking place in April 2024.

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Proposal Summary

1. Project Title * Required

1.a. Project Start Date * Required

Dates need to be in the format 'DD/MM/YYYY', for example 27/03/1980.

(dd/mm/yyyy)

1.b. Project End Date * Required

Dates need to be in the format 'DD/MM/YYYY', for example 27/03/1980.

(dd/mm/yyyy)

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Lead Applicant

2. Lead Applicant Name * Required

3. Lead Applicant Institution * Required

- Durham University
- University of Notre Dame

4. Lead Applicant post held * Required

5. Lead Applicant Department/School * Required

6. Lead Applicant Email * Required

Please enter a valid email address.

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Co-lead Applicant

7. Co-lead Applicant Name * Required

8. Co-lead Applicant Institution * Required

- Durham University
- University of Notre Dame

9. Co-lead Applicant post held * Required

10. Co-lead Applicant Department/School * Required

11. Co-lead Applicant Email * Required

Please enter a valid email address.

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Proposal Details

12. Summary - provide a summary of this project (maximum 100 words ~ 600 characters) * Required

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Project Description

13. Provide an overview of the project activities, including its goals, purpose and core (research) area into which this project fits. (maximum 200 words ~ 1200 characters). * Required

14. How and when will the project take place. (maximum 100 words ~ 600 characters). * Required

15. Briefly outline the expertise of the faculty participants for the project. (maximum 200 words ~ 1200 characters). * Required

16. Describe how this project will lead to future grant success. Include timescales for future external grant applications and approximate value of any identified call. (maximum 200 words ~ 1200 characters). * Required

17. Describe how joint working between Durham and Notre Dame Universities adds value to this particular project and how it aligns to the research strategies and enhances our Universities' collaboration overall. (maximum 200 words ~ 1200 characters). * Required

18. Does the research project align with any of the following priority themes for this call? Please select one or more options below

- Health and Well-being
- Security
- Social Justice
- Environmental Sustainability
- None

19. Does the proposed research address any of the [United Nations Global Goals](#) (SDGs)? If so, which SDGs does the proposed research address (please select all that apply)

- SDG 1 - No Poverty
- SDG 2 - Zero Hunger
- SDG 3 - Good Health and Wellbeing
- SDG 4 - Quality Education
- SDG 5 - Gender Equality
- SDG 6 - Clean Water and Sanitation
- SDG 7 - Affordable and Clean Energy
- SDG 8 - Decent Work and Economic Growth
- SDG 9 - Industry, Innovation and Infrastructure
- SDG 10 - Reduced Inequalities
- SDG 11 - Sustainable Cities and Communities
- SDG 12 - Responsible Consumption and Production
- SDG 13 - Climate Action
- SDG 14 - Life Below Water
- SDG 15 - Life on Land
- SDG 16 - Peace, Justice and Strong Institutions
- SDG 17 - Partnerships for the Goals
- The research doesn't address any SDGs

19.a. Please elaborate in what way your proposed project addresses the SDGs?

Activity Budget

REMINDER:

Expenditure must be incurred in the academic financial year(s) to which it is allocated. (the projects can run over more years but budget allocation is per financial year and spend has to be in that financial year).

NB - Please note the funding will be paid to the university department of the lead applicant.

20. Will you be completing the below section in: pounds (£) for Durham Lead Applicants or Dollars (\$) for Notre Dame Lead Applicants * *Required*

Pounds (£)
 Dollars (\$)

21. RESOURCES REQUESTED Please specify all applicable costings in full (maximum total £ 20,000/ \$ 25,000)

[+ More info](#)

	1st Aug 2023 - 31st July 2024 (£/\$) (complete applicable fields)	1st Aug 2024 - 31st July 2025 (£/\$) - (complete applicable fields)
Travel (estimated dates/durations of visits and travel plans)	<input type="text"/>	<input type="text"/>
Accommodation and Subsistence (please indicate the number of nights and cost per night)	<input type="text"/>	<input type="text"/>
Hospitality for meetings/workshops	<input type="text"/>	<input type="text"/>
Market research or other external reports	<input type="text"/>	<input type="text"/>
Cost of consumables (please specify)	<input type="text"/>	<input type="text"/>
Research Assistants (please see guidelines in sway)	<input type="text"/>	<input type="text"/>
Other (please see guidelines : these costs must be specified and justified)	<input type="text"/>	<input type="text"/>
TOTAL (in Pounds/Dollars)	<input type="text"/>	<input type="text"/>

21.a. Justify the resources requested above. Please consider value for money in use of internal funds * *Required*

PLEASE NOTE THAT AS THE APPLICANT YOU ARE OBLIGED TO SPEND the SEEDCORN FUNDS IN LINE WITH THE PROPOSAL BUDGET.

If appropriate you should seek approval for any significant change in the use of the Seedcorn Funds prior to spend or you may be debarred from applying for such funds in the future.

Additional Information

22. Please provide any additional information which may assist the panel in evaluating the application (maximum 200 words ~ 1200 characters)

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CVs

23. Please insert plain-text of Lead Applicant CV here (maximum 7000 characters - which is equal to around 2 pages) * *Required*

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24. Please insert plain-text of Co-lead Applicant CV here (maximum 7000 characters - which is equal to around 2 pages)

SAMPLE

Signatures

25. In signing this form you are confirming that activities using the Seedcorn Funding will, if required, be subject to appropriate ethical review, as defined by the Ethics Advisory Committee, and implemented by Department or School arrangements

	Name * Required	University * Required	Date * Required	Electronic Signature (Add your initials)
Lead Applicant	<input type="text"/>	Please select <input type="button" value="v"/>	<input type="text"/> <input type="button" value="31"/> (dd/mm/yyyy)	<input type="text"/>
Co-Applicant	<input type="text"/>	Please select <input type="button" value="v"/>	<input type="text"/> <input type="button" value="31"/> (dd/mm/yyyy)	<input type="text"/>

At this stage of the application, you are requested to click on 'Finish later' (at the bottom of the page). When prompted please provide your e-mail and then forward the e-mail containing the 'jisc-link of your application, from your 'e-mail account' to to your Head of department/school to request them to complete below section.

Once the head of department/school finishes the next section (questions 25-26), they will forward the link to you, to complete/submit the application form.

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SUPPORTING STATEMENT FROM THE DEPARTMENT/SCHOOL OF THE LEAD APPLICANT :

This section has to be completed by the **Head of Department/School of the Lead Applicant**

26. Department/School Name

27. **To be completed by Head of Department/School** Please give a realistic assessment of how the project will advance the Department/School's research activity and how it fits in with its internationalisation Strategy. Comment on any particular strengths and weaknesses of the application. * *Required*

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PLEASE NOTE THAT THE APPLICANT IS OBLIGED TO SPEND FUNDS IN LINE WITH THE PROPOSAL AND ASSOCIATED BUDGET. THE APPLICANT IS REQUIRED TO SEEK PRIOR JUSTIFICATION FOR ANY SIGNIFICANT CHANGE IN THE USE OF FUNDS.

27.a. Signature

	Signed By (Head of Department/School)
Name	<input type="text"/>
Electronic Signature (add your initials)	<input type="text"/>
Email	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/>

At this stage of the application, The Head of the Department/School is requested to click on 'Finish later' (located at the bottom of thepage). **When prompted please provide the e-mail address of the Lead Applicant, who will complete/submit the application.**

Submit your Application

Your Head of Department/School will have completed the previous section (questions 25 - 26) please check that all fields are completed. You can now submit your application.

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Final page

Thank you for completing the application, you will be notified the outcome of your application on following a joint selection panel meeting taking place in April 2024.

Please note: after submission we will request an e-mail of support from the **co-applicant's** Head of Department/School addressing how the project will advance the Department/School's research activity and how it fits in with its internationalisation Strategy. We will also ask them to comment on any particular strengths and weaknesses of the application.

Key for selection options

25.1.b - University

Durham
Notre Dame

25.2.b - University

Durham
Notre Dame

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