ND Rome Student Handbook
The Villa and Rome Global Gateway
Summer 2018

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Notre Dame in Rome

The University of Notre Dame Rome Global Gateway fosters research and education at the graduate and undergraduate levels, and develops and maintains institutional relations with universities, educational foundations and other organizations in Italy, Europe, the Mediterranean and the Holy See. Notre Dame’s Rome Global Gateway is made up of two facilities that are academically and programmatically integrated. The research, teaching and learning facility in via Ostilia is located just two blocks away from the residential living-learning community, Notre Dame’s Villa on the Celio. Inaugurated in the fall of 2017, Notre Dame’s Villa on the Celio brings together undergraduate Notre Dame students from across the arts and sciences that have a shared interest in expanding their academic and cultural horizons through study abroad in Rome.

Central to the classical, medieval and modern history of Western Civilization and of the Catholic Church, Rome offers unparalleled educational and cultural opportunities for students engaged in study abroad. Rome is home to many major universities, national academies and international organizations. At the heart of the Mediterranean and the European Union, the Eternal City offers students unique opportunities to engage with history, arts, architecture and literature as well as contemporary social issues such as the economy in the EU context, immigration, interreligious relations and globalization.

Both the Via Ostilia building and the Villa on the Celio are located on the Celio Hill, one of the seven legendary hills of Rome. The Celio features the highest density of Christian basilicas and of surviving ancient Roman monuments in the city. It also has the highest percentage of publicly accessible green space in the historic center, including the lovely gardens of the Villa Celimontana, further up the hill from the Notre Dame residence. The Villa has a history as an educational facility: when Italy’s racial laws during fascism led to the eviction of Jewish children from the Italian Schools in 1938, the Jewish community of Rome used it as a school.

The mission of Notre Dame’s Villa on the Celio is to foster an academically, culturally and spiritually transformative study abroad experience for Notre Dame students in Rome. The Villa on the Celio living-learning community promotes student learning by establishing direct links between the residential, academic and co-curricular activities of study abroad students in Rome. A principle aim is to merge classroom learning with social and community interactions in and around the city. The goal of the residential living-learning community is to immerse students in the many cultural offerings that this diversely global city has to offer by making available to all members of the community a variety of academic and cultural programs and resources.

The Villa (Via Celimontana 23)

Residential Life

Learning Goals

The Villa on the Celio residential living-learning community annually organizes programming and resources designed to support the formation of interculturally competent students. Programming and resources aim at developing knowledge, skills, attitudes and experiences that are crucial to finding and implementing solutions to problems of global significance and to compete successfully in the global marketplace. Specifically, the Rome Global Gateway has developed a set of learning goals for undergraduate education abroad that apply to all undergraduate students residing in Rome independently of their academic program:
1. **Knowledge** - Students will acquire a detailed knowledge of
   - the topography and the cultural geography of the city of Rome
   - the Roman and Italian cultural landscape (e.g., the fine arts) and social and political institutions
   - the cultural identity of the Celio neighborhood, such as San Giovanni in Laterano and the history of the Jewish community in Rome
   - elements of Christian and Catholic faith and history that are rooted in the city of Rome.

2. **Skills** - Students will
   - advance significantly their knowledge of the Italian language and culture, whether that be through enrollment in an Italian language course offered at a local Italian University, or via the everyday usage of the language to get around the city
   - learn to live and study in a collaborative environment with people from diverse backgrounds, including Italian students residing in the community when possible.
   - develop the ability to listen and observe a culture that is not native to them, and to adapt to varying intercultural communication and learning styles.

3. **Dispositions** - Students will
   - discover meanings and solutions for themselves through active participation in their own learning process, developing an enhanced or renewed responsibility for their own learning in the study abroad context, including taking initiative
   - learn how to recognize and respect difference by engaging the perspective of others to better understand and critically reflect on their own world view, including spiritual reflection and development
   - develop an appreciation for and lifelong interest in Italian culture in Rome.

**Learning Outcomes**

The following learning outcomes inform the ongoing programming and projects which will be developed during the academic year:

- **Language**: Given the critical role that a shared, common language plays in intercultural communications, the Villa seeks to enhance the Italian language skills and abilities of every resident, no matter the level upon his/her arrival to Rome. This will be accomplished through conversational groups organized with Italian students both in and outside the Villa, the formal study of the Italian language, and the dedication of specific areas to 24/7 language immersion for students wishing to further develop their Italian language skills during the Fall and Spring semesters.

- **Academic and Social Programs**: To promote an understanding of and appreciation for the Italian cultural landscape, the Villa will make a variety of experiential learning opportunities available to students in all programs. These may include concerts at Rome’s Parco della Musica, ceramics classes with local artisans, a night at Rome’s Teatro dell’Opera, and professional sporting events. Students will also be encouraged to participate in the lecture series, symposia and book presentations led by scholars in a variety of disciplines in the via Ostilia building.

- **Annual Events**: Acknowledging that annual or recurring events form an important foundation to every Notre Dame community, the Villa seeks to build and foster new traditions unique to Rome. Such initiatives may include a guided trip to Orvieto, a pilgrimage to Dante’s Florence, the hosting of an Easter Sunday reception for students from across Europe, and, in collaboration with the Community of Sant’Egidio, an annual commemoration of the deportation of Roman Jews on October 16th, 1943.
**Health and Wellbeing:** In light of the direct relationship between each student’s health and wellbeing to his/her experience abroad, the Villa seeks to promote the skills, knowledge and resources that will help students thrive. This includes facilitating 24/7 access to a network of English-speaking, GeoBlue-approved wellness providers, coordinating a regular lineup of yoga and intramural sports activities in collaboration with local organizations, and educational seminars promoting a healthy lifestyle.

**Food:** Although students will be primarily responsible for their food decisions, the Villa will make a variety of healthy options available and accessible. This will include providing students access to kitchen facilities, hosting cooking classes led by local chefs, brokering special agreements with nearby eateries, and making fully catered meals available to students in the Villa dining room.

**Civic Engagement and Public Service:** As previously stated, the principle aim of the Villa is to merge classroom learning with social and community interactions in and around the city of Rome. This will be accomplished by facilitating student connections to the ongoing work of community-based organizations, including the Sant’Egidio Community, the Joel Nafuma Refugee Center, after-school programs, and Mother Teresa’s Missionaries of Charity.

**Internships and Fellowships:** All students will have the opportunity to carry out internships in organizations representing a broad range of fields and disciplines. These may include the American Academy of Rome (classical studies), Italy’s National Institute for Microcredit (economics), the Commission for Justice, Peace and Integrity of Creation (social sciences), the Pontifical Council for Life (theology), Treccani Encyclopedia (business), and Salvator Mundi International Hospital (pre-med).

**Diversity:** Recognizing the intrinsic diversity of today’s Global Rome, the city itself provides a unique classroom for the student learning experience. In addition to the civic engagement opportunities mentioned above, residents of the Villa will be living and learning from students of varying backgrounds, disciplines and nationalities. By engaging with members both in and outside of our community, students will take part in discussions on issues of timely national and international importance.

**Religious Life:** In collaboration with Notre Dame’s Campus ministry and local faith-based organizations, the Villa seeks to support the cultivation of each student’s spiritual development. Formal initiatives will include the celebration of Holy Mass in historic churches throughout the city, contemplative walks with members of a local university’s faith-based community, a bi-annual pilgrimage to Assisi, and moments set aside for fellowship and reflection on spiritual topics.

**Student Organizations:** Recognizing the centrality of each student to the quality and nature of his/her study abroad experience, the formation of student organizations will be encouraged within the Villa. This will be accomplished through the development of student-led, staff-supported organizations based on academic, spiritual, musical or recreational interests and pursuits.
**Facilities**

**History**
The Villa was built in 1913 by the Duchess of Pontalto, and the family of the Count of Loschiavo lived there during the early 1900s. When Italy’s racial laws led to the eviction of Jewish children from the Italian schools in 1938, the Jewish Community of Rome used it as a school. The Italian Military Police took up residence there from 1940 until recent times. In 2017 the building was completely renovated and now serves as the residential living-learning community for many of the ND programs based in Rome.

**Phone Number**
Villa Reception: +39 06 772 643 700

**Entering the Premises**
The student entrance is located in via Marco Aurelio. To enter the premises you will need to use your ND Rome swipe card and passcode. You will receive these cards upon arrival in exchange for a small security deposit. For security purposes, do not write anything on your card. At the end of the program, when you return your card, your deposit will be given back to you.

**Accessing the Building and your Room**
For security purposes, a guard will be present at the Villa 24/7. Please note that you may be required to show your swipe card and/or photo ID upon entry. To enter your suite and bedroom, you will need to utilize your ND Rome Swipe cards (mentioned above).

**Fire Safety**
When you hear the fire alarm, exit the building quickly and quietly using the stairwells. Do not use the elevator. Gather in the cavea (amphitheater) in front of the student entrance in via Marco Aurelio. You will be notified when it is safe to re-enter the building.

**First Aid Kits and Defibrillator**
First Aid kits and a defibrillator are located on the ground floor behind the reception desk.

**Building Layout**
The villa boasts 21 bedrooms, organized into suites with attached bathrooms and spaces for social activities. Common areas include: a large kitchen, attached pantry and dining room, rooftop terrace, formal sitting room, laundry room and two storage spaces for the long-term storage of suitcases. All floors are completely handicap-accessible via elevator, with the exception of the rooftop. All floors are also accessible via two separate staircases, one primary staircase and one secondary staircase. Next to the Villa, you will find a student activity center (the “SAC”), a garden, the rector’s apartment and a guest room. To view the complete floor plan of the Villa, see Appendix A.

**Student Rooms**
Student room configurations are as follows:
- Three rooms for 3 people
- Ten rooms for 4 people
- Two rooms for 5 people
- One room for 7 people
- Three rooms for 8 people.
Student room guidelines are as follows:

- Each student will be assigned a loft bed, complete with wardrobe and two drawers, a desk with two drawers, bookshelves and bulletin board for pinning personal items (posters, pictures, postcards, etc.). No items should be taped, pinned or otherwise attached to the walls, bed frame or around the room.
- Suitcases, once emptied, must be stored in a designated storage area that will be accessible upon request. In the interest of space, suitcases should not be left in the rooms.
- Student bedrooms will be professionally cleaned once per week, according to the following schedule:
  - Monday, basement: 8:30-10:00 am general cleaning, 10:00-11:30 am student rooms
  - Tuesday, 1st floor: 8:30-10:00 am general cleaning, 10:00-11:30 am student rooms
  - Wednesday, 2nd floor: 8:30-9:30am general cleaning, 9:30-11:30am student rooms
  - Thursday, 3rd floor: 8:30-9:30am general cleaning, 9:30-11:30am student rooms
- Students are responsible for keeping their bedrooms clean and tidy on the days between cleaning. Cleaning supplies (brooms, mops, buckets, etc.) will be made available for common use in the bathroom of each suite.
- Each student will receive one pillow and pillow case, one set of sheets, a duvet, one large towel and one small towel. Students are responsible for washing their linens on a regular basis and are encouraged to do so once weekly for sanitation purposes.
- A night light is installed near the exit door of each room.
- Students do not need to bring: a pillow, pillow case, sheets, duvet or bath towels. Students should bring or purchase upon arrival: a hair dryer, plug and voltage adaptor, travel towels and a backpack or carry-on for overnight travels outside of Rome, and personal hygiene items. Please note that many name brands (Pantene, Dove, Nivea, etc.) are readily available in Rome.
- To ward off bug infestations, food and beverages (apart from water) should not be kept or consumed inside student bedrooms. Food should, instead, be stored in your designated pantry and refrigerator spaces and consumed in the dining room, kitchen, terrace, garden or Student Activity Center (SAC).

**Bathrooms**

Each suite has a shared bathroom. Each bathroom is comprised of multiple showers, toilets, sinks and soap dispensers. One small bathroom is located off the kitchen and another is in the Student Activity Center (SAC). Each floor is equipped with one handicap-accessible bathroom.

**Kitchen**

The kitchen is located in the basement and is divided into four independent, fully equipped cooking areas. Each student will be assigned to one of the four cooking areas. Fully catered meals will be served in the kitchen on select days at a nominal cost to students. Access to the kitchen outside of these meals will be determined by Villa Staff. **Students are responsible for cleaning, drying and putting away all dishes immediately after use.** All cleaning supplies (disinfectant spray for wiping down stove tops, cutting boards, counters, etc., detergent, sponges and dish towels) will be provided.

**Food pantry**

A large pantry space is attached to the kitchen. Each student will be assigned a designated refrigerator and pantry space according to his/her mailbox and bed number. **Students are responsible for keeping these spaces clean and properly disposing of expired items in a timely manner.**

**Dining space**

A large dining room is attached to the kitchen. An outdoor dining space with picnic tables is also accessible through the dining room door.
Laundry
Three industrial-size washers, three industrial-size dryers, a sink for handwashing and one iron and ironing board are available in the laundry room on the ground floor. All laundry machines will be coin-operated: €2.50 to wash. €1.50 to machine dry. Detailed instructions regarding the use of each machine is posted inside the laundry room.

Student Activity Center (SAC)
The student activity center is located in the annex, which also houses the rector’s apartment and one guest room. The SAC is a gathering space with couches, tables, chairs, a television and kitchenette for re-heating food. Games and leisure books are also available. The SAC is available to students everyday between 06:00-02:00.

Garden
The garden is equipped with benches, flower beds, trees, and a small amphitheater. In accordance with local ordinance, quiet must be observed between 14:00-17:00 and 22:00-08:00.

Terrace
A rooftop terrace has tables and chairs and will be accessible to students from 08:00 until 19:00 during daylight saving time and from 08:00 until 17:00 during standard time. Out of respect for neighbors, noise should be kept to a reasonable level. Alcohol of any kind is prohibited on the terrace.

Formal reception room (salotto buono)
A formal reception area is located on the ground floor. Access is limited to the following purposes:
- the entertaining of official university guests and the conducting of business by RGG or Villa staff
- as a place of silent study for students between the hours of 20.00 and 2.00. (Please note that the room ought not be used for studio projects, that private phone calls to friends or family are inappropriate in the salotto, and that no food or drink outside of water is permitted)
- as a private space students may reserve for official meetings, interviews, or calls; or as a place to host family members when they visit. Such reservations must be made for outside the hours of 20.00-2.00 and can be made by emailing the rector.

Climate Control and Energy Efficiency
The building is equipped with state-of-the-art air-conditioning and heating. Temperatures within the building are preset in accordance with environmental regulations. Do not touch the thermostats. If you wish to request an adjustment, please speak to the front desk. All light fixtures are LED. To conserve energy, always switch off the lights when you are the last to leave a room.

Policies

Noise and Decorum
Out of respect for your roommates and fellow residents, the Villa’s quiet hours are from 24:00 to 08:00. As per city ordinance, there should be no audible noise coming from the property, including the garden and terrace, between the hours of 14:00-17:00 and 22:00-08:00. This is known in Rome as the “ore del silenzio” and exists to ensure that residents may enjoy peace and quiet during particular times of day. Please also maintain proper decorum and dress in these spaces (e.g., no sunbathing in swimsuits on the lawn or terrace) so as not to offend or attract unwanted attention from those passing by.

Alcohol
The legal drinking age in Italy is 18. Moderate and responsible use of alcohol that is less than 14% alcohol content by volume is permitted in the dining area, kitchen, garden and student activity center. Storage and consumption of alcohol is prohibited in all other areas of the premises, including
bedrooms, bathrooms and the rooftop terrace. The possession and consumption of alcohol that exceeds 14% alcohol by volume is strictly prohibited on the premises.

**Smoking**
Smoking is strictly prohibited in all indoor and outdoor spaces, including the garden and terraces.

**Pets**
No pets are allowed at the Villa. Please contact the RGG’s Director of Student Affairs, Mallory Nardin (mnardin@nd.edu), with any questions regarding service animals.

**Hazardous Materials**
The unauthorized possession of explosives, incendiary devices, firearms or other weapons, including Tasers, is a violation of the ND Community Standards and Italian law. As such, these and all other potentially hazardous materials are prohibited in and around University property.

**Cleaning Policy**
Bathrooms, common areas and kitchen surfaces (not including any individual’s dirty dishes) will be cleaned each morning by an external contractor. Additional cleaning supplies will be available to each suite for use in the bedrooms.

Student bedrooms will be cleaned once weekly. To facilitate cleaning, please return all items to their proper place at the end of each day.

To reduce the risk of contamination and foodborne illnesses, the kitchen must be left clean and tidy at the end of each meal. To this end, it is essential that each student cleans, dries and returns all dishes to their proper place.

To reduce the risk of bed bugs, dust mites or other infestations, students should clean their bed linens at least once weekly.

**Trash and Recycling Policy**
The Villa adheres to city-wide trash/recycling policies. Please sort all waste according to signage above each bin.

**Personal Property**
As per ND policy, the University will not be liable for any damage to or loss of students’ personal property from any cause whatsoever. The University does not carry insurance on the personal property of students. Therefore, residents are strongly advised to have their personal property covered by individual or family insurance. For more information regarding personal property insurance through University affiliates, click [here](#).

**University Property**
Each student assumes responsibility for the care and use of the Villa and its furnishings, and may be subject to fines for any damages incurred. Please report any damage, maintenance or supply requests to the guard on duty as soon as you become aware of the issue.

**Student Living Arrangements**
The University reserves the right to make whatever reassignment or adjustment in accommodations it deems necessary; to inspect rooms for cleanliness or to make repairs; and to enter rooms without a search warrant and search anything therein (including personal belongings) for the purpose of maintaining security, discipline and the orderly operation of an educational institution.
Guest Policy
Visiting hours at the Villa are between 10:00-22:00 Sunday-Wednesday and 10:00-24:00 Thursday-Saturday. All guests are required to sign the guest book and to leave a form of identification at the front desk which will be returned to him/her at the time of departure. For the security of the entire community, under no conditions will overnight guests be allowed in the Villa. Speak to your rectors or visit the ND Rome Student Page for a list of suggested accommodations nearby, many of which offer special discount to University affiliates.

Student Services

Wi-Fi
Both the Villa and the RGG are equipped with the Wi-Fi network, ND Secure. To access the network, you must first register your ND ID and pass at https://go-abroad.nd.edu/ before leaving the States. If you experience any connectivity issues upon arrival, please contact the RGG’s IT specialist, Danilo Domenici (ddomenic@nd.edu) or submit a ticket via the RGG IT Support Form.

Mail Room
The Villa is equipped to accept letters and packages on students’ behalf. Please inform family and friends to address any mail to:

First and last name  
c/o University of Notre Dame  
via Celimontana, 23  
00184 Roma  
Italy

All students will be assigned a mailbox number that will coincide with their bed number and storage spaces in the kitchen.

N.B.: Any fees incurred at customs will be the responsibility of the recipient. The villa guard will anticipate up to €50 in fees on your behalf. For packages requiring more than €50 in fees, the guard will attempt to contact you via phone for authorization of payment. If s/he is unable to reach you, s/he will deny your package and request that the courier return with the package at a later date. For helpful tips to avoid or minimize customs fees and wait times, please refer to the “Receiving Mail” section under “Practical Matters/Living in Rome.”

Luggage Storage
All students will be required to leave their luggage in the Villa’s dedicated storage space after unpacking. To maximize space, no suitcases can be left in the bedrooms.

Students are also welcome to store tagged suitcases at the Villa before or after their program’s start and/or end dates. To coordinate luggage drop-off and pick-ups, simply complete the RGG Luggage Storage Form.

The Gateway (Via Ostilia 15)

The Rome Global Gateway is located in Via Ostilia - in the heart of the Eternal City - one block from the Colosseum. The newly renovated, 32,000 square-foot facility serves as a hub supporting the academic, educational, and cultural mission of the University. The Gateway also hosts and organizes a rich variety of conferences, symposia, workshops and other educational events for students, faculty, staff, scholars and the community at large.
Facilities

History
The via Ostilia building was constructed in 1919. From 1920-1970 it served as a pharmaceutical factory called Dott. Ravasini. In 2013 the building was completely renovated and, today, hosts five classrooms and seminar rooms, two architectural studios, a main conference room used for seminars, presentations and meetings, a painting studio, library, computer lab, dining space, lounge areas, chapel, courtyard and two terraces.

Phone number
RGG Reception: +39 06 772 643 100

Hours
Weekdays: 07:00-24:00
Weekends and holidays: 09:00-24:00
- Common spaces, including student lounges, computer lab, chapel, dining space and library are available anytime the building is open.
- The building’s outdoor spaces (i.e., the two terraces and courtyard) are available from 09:00-19:00 during daylight saving time and from 09:00-17:00 during standard time.

Entry/Access
The main entrance to the building is through the double doors in Via Ostilia 15. In exchange for a key deposit, you will be given a unique swipe card and corresponding passcode which will allow access to the Gateway. (Students residing at the Villa will use the same card to access both the Villa and the RGG.) For security purposes, do not write anything on this card. At the end of the program, when you return your key, your deposit will be given back to you.

Fire Safety
When you hear the fire alarm, immediately exit the building quickly and quietly using the stairwells. Do not use the elevators. Gather in the courtyard of the RGG. You will be notified when it is safe to re-enter the building.

Climate Control
The building is equipped with air-conditioning and heating. Do not tamper with the air conditioning or thermostats on your own. Instead notify the front desk if you would like any adjustments to be made.

Policies

Guests
For security purposes, the RGG is not open to the general public. If you wish to bring a friend, classmate or family member to see the building during business hours (M-F: 09:00-17:00), notify the receptionist upon arrival, have your guest sign-in at the front desk, and accompany him/her throughout the visit. If you wish to bring a visitor to the RGG outside of business hours, be sure to complete the RGG Guest Request Form at least one business day in advance. Doing so will ensure that the guard on duty receives necessary authorization to permit your guest entry.

Smoking
Smoking is strictly prohibited in all indoor and outdoor spaces, including the courtyard and terraces.
Alcohol
The consumption of alcohol in and around the RGG is strictly prohibited unless in connection with a University-sponsored event.

Food
Food may be consumed in the designated dining area and in outdoor spaces only. Food or beverages, apart from water, are not permitted in the classrooms or other areas of the building unless in connection with a University-sponsored event.

Hazardous Materials
As mentioned above, firearms, explosives, other weapons or potentially hazardous materials, including Tazers, are strictly prohibited in and around University property.

Personal Property
To facilitate cleaning, all shared areas (e.g., dining space, library, student lounges) must be clear of all personal belongings at the end of each day. If you think you may have lost or accidentally left something at the RGG, check with front desk in case it was found and turned in.

University Property
All students are asked to take the utmost care of the building, its furniture and equipment. Students may be subject to fines for any damages incurred. Be sure to report any damage, maintenance or supply requests to the front desk or via the RGG Maintenance Request form as soon as you become aware of an issue.

Recycling
The RGG adheres to a city-wide trash/recycling policy. Please sort all waste into the appropriate bins: paper and cardboard; plastic, glass and metal; organic waste; or non-recyclables.

Energy Efficiency
To conserve energy, please switch off the lights when you are the last to leave a classroom, restroom, cafeteria, computer lab or other common area.

Student Services

Wi-Fi
The RGG Wi-Fi network is called ND-Secure. To access the network, you must register your ND ID and password at goabroad.nd.edu before leaving the States. If you experience any connectivity issues, please contact the RGG’s IT specialist, Danilo Domenici (ddomenic@nd.edu) or submit a ticket via the RGG IT Request Form.

Printing and Photocopying
The RGG’s Computer Lab is located on the fourth floor and is available for use anytime the building is open. It contains four MAC computers and one PC which are all connected to a shared printer/copier/fax machine. You can log-on any of the desktop computers using your ND ID to print documents, as needed.

Library
The Library is available for quiet study anytime the building is open. You may check out materials for up to one month using your ND Student ID card. For more information regarding the catalog and library policies, please visit the Hesburgh Rome Library Page page or contact Costanza Montanari (Costanza.Montanari.1@nd.edu).
Health and Wellbeing

Every student has health insurance through GeoBlue which covers 100% of all medically necessary doctors' visits and emergency care up to $250,000. Through their website or app, you can search for providers, hospitals and clinics, make appointments, find the local equivalents of medications, translate key medical phrases and more.

Providers
The following is a list of English-speaking clinics and medical providers that have worked with RGG students and faculty in the past. All provide direct billing through GeoBlue, with the exception of Dr. Andrea Guerriero.

<table>
<thead>
<tr>
<th>General Practitioner (on-call 24/7)</th>
<th>General Practitioner (on-call 24/7)</th>
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</thead>
<tbody>
<tr>
<td>Andrea Guerriero, MD</td>
<td>Anna Lisa Bilotta, MD</td>
</tr>
<tr>
<td>Makes house calls. Pay upfront, get reimbursed.</td>
<td>Viale delle Mura Gianicolensi, 67</td>
</tr>
<tr>
<td>Cell: (+39) 320 406 5709 - call, text or whatsapp</td>
<td>Cell: (+39) 340 8954259 - call or text</td>
</tr>
<tr>
<td>Email: <a href="mailto:andrea.guerriero31@gmail.com">andrea.guerriero31@gmail.com</a></td>
<td>Email: <a href="mailto:bilottaanalisa@tiscali.it">bilottaanalisa@tiscali.it</a></td>
</tr>
</tbody>
</table>

**Health Clinic**
Aventino Medical Group  
Via Sant’Alberto Magno, 5  
Hours: M-F 09:00-19:30, Sat. by appt  
Tel. (+39) 06 5780738 - calls only

**International Hospital (M.D. available 24/7)**
Clinica Salvator Mundi  
Viale delle Mura Gianicolensi, 67  
Clinic Hours: M-F 10:00-13:00, 14:00-18:00  
Tel. (+39) 06 588961 - calls only

**Psychiatrist/Psychotherapist**
Margarita Sclavi, MD  
Via degli Scipioni, 245  
Tel: (+39) 06 45439124 - calls only  
Email: sclavi.margarita@gmail.com

**Dentist**
Domenico Candida DDS  
via Flaminia, 141  
Tel. (+39) 06 320 1592 - calls only  
Email: studiodr.candida@alice.it

Pharmacies
Pharmacies in Italy are excellent resources for minor medical issues. You may want to consult your local pharmacist for minor issues that do not require a doctor’s visit (e.g., first aid, upset stomach, sore throat).

The following is a list of the pharmacies closest to the RGG:

<table>
<thead>
<tr>
<th>Farmacia Celimontana</th>
<th>Farmacia Colle Oppio</th>
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<tbody>
<tr>
<td>Via Celimontana, 9</td>
<td>Via Merulana, 208</td>
</tr>
<tr>
<td>Hours: 08:30-13:00, 16:00-19:30, M-Sa</td>
<td>Hours: 08:00-20:00, M-Sa</td>
</tr>
<tr>
<td>Tel: (+39) 06 709 6367</td>
<td>Tel. (+39) 06 7045 3923</td>
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<tr>
<th>Farmacia allo Statuto</th>
<th>Farmacia ENEI</th>
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<tbody>
<tr>
<td>Via dello Statuto 35/A</td>
<td>Via dei Serpenti, 177</td>
</tr>
<tr>
<td>Hours: 24/7</td>
<td>Hours: 08:30-20:00, M-Sa</td>
</tr>
<tr>
<td>Tel: (+39) 06 446 578 80</td>
<td>Tel. (+39) 06 488 2913</td>
</tr>
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Safety and Security

General Strategies
The decisions you make on a daily basis will have the greatest impact on your personal safety and security abroad. It is wise to maintain a low profile, practice situational awareness, never walk alone, avoid alcohol in excess, keep your friends and family updated on your whereabouts, and carry your cell phone at all times. NB: All ND Rome students are required to maintain a working cell phone that can both send and receive calls and texts at any time in case of emergency without relying on data or a Wi-Fi connection. This will ensure that you are able to call out for support (medical, emergency, logistical or otherwise) and receive emergency notifications in a timely manner. Please read the following carefully so that you are as prepared as can be should you personally experience one of the following situations:

Personal Emergency or Accident
The European Union Emergency Number is 112. Call this number to receive immediate assistance from local first responders (police, ambulance and/or fire) anywhere in Europe. Once you are out of harm’s way, notify your parent(s)/guardian and a program contact for local support. If you are unable to reach a program contact, call the NDI Emergency Line (+1 574 339 6154) or ND Security Police (+1 574 631 5555) which are operated 24/7.

The closest public hospitals with 24/7 emergency rooms are:

- Ospedale San Giovanni Addolorata
  Via dell’Ama Aradam, 9
  Tel: +39 06 77051

- Fatebenefratelli, Isola Tiberina
  Via Ponte 4 Capi, 39
  Tel: +39 06 68371

Large-scale, Disruptive Events
The RGG utilizes an early notification system called Everbridge to inform and account for members of the RGG community during potentially disruptive situations (e.g., fires, earthquakes, volcanoes, terrorist activities). You should receive an email invitation asking you to register your preferred contact information within a week of your arrival. If you have any difficulties registering your account or do not receive this email, please contact Mallory Nardin (mnardin@nd.edu).

If you are impacted by a disruptive event,
1. Move to and remain in a secure location.
2. Follow instructions from local authorities to ensure your immediate safety.
3. Reach out to your parents/guardian to let them know you are safe.
4. Respond as soon as you are able to any and all safety confirmation requests that you receive from program contacts, the RGG, Notre Dame International, or third-party providers and await further instructions.

Personal Travel Communications
The US Department of State urges all US citizens traveling abroad to enroll in the Smart Traveler Enrollment Program (STEP). This allows the US Embassy to keep you informed and up-to-date with important safety and security information as soon as it is made available. To enroll in the program, visit step.state.gov. You are also strongly encouraged to keep local staff informed of personal, overnight travels outside of Rome via the secure RGG Personal Travel Form. This will help to facilitate support from Rome should you encounter any difficulties while traveling abroad.
Theft
As in any major city, it is important to beware of pickpockets and purse snatchers - especially in airports, train stations, the city center and on public transportation. It is recommended that you only carry what you need when walking around Rome: a copy of the photo page of your passport (for identification purposes), one debit/credit card (leave any others in a secure place in your room), your GeoBlue insurance card, a copy of your receipt of your Permit of Stay application, keys, public transit cards, cell phone, and whatever cash you plan to spend that day. Always leave your passport (unless traveling internationally), spare cash and other valuables in a secure place at home.

- **If you lose your wallet**, you will want to cancel and apply for new credit/debit cards, report the loss to the local police by filing a *denucia* at any police station and obtain a copy of the report for your records. The latter will come in handy should you choose to file a claim with your insurance back home. It is also required should you need to have your student ID replaced when you return to campus and wish to avoid paying the replacement fee. Please also notify an RGG administrator (Pamela Graham for the Architecture Program or Simone DeCristofaris for all other programs) so that your key card can be deactivated and a replacement card provided. If you are in need of cash while awaiting your credit cards, consider asking a relative to send emergency funds via a money transfer company, such as Western Union. The closest police station and money transfer service to the RGG are:

  **Commissariato Celio (Police)**
  Via Marco Aurelio, 35
  tel: (+39) 06 772 6991

  **Forexchange (Money Transfer Services)**
  Piazza del Colosseo, 6
  Hours: M-Sa. 09:00-21:00

- **If your passport is stolen**, in addition to reporting the loss to the local police, you will need to go in person to the US Embassy to apply for an emergency travel document. This service is available without prior appointment Monday-Friday 08:30-12:00.

  **US Embassy in Rome**
  via Vittorio Veneto, 121
  tel: (+39) 06 46741

Transportation Safety
Transportation accidents are the #1 cause of injury for young people studying abroad. For this reason, *Notre Dame students are not authorized to own, rent or operate motor vehicles during the course of their studies, unless accompanied by a parent/guardian.*

Be especially aware of oncoming traffic when walking in Rome, even when it appears though you have the right of way (e.g., at pedestrian crosswalks, at intersections “on green”, etc.) Scooters weaving in and out of traffic can be hard to see and, thereby, pose a unique risk.

Drug and Alcohol Awareness
You are, first and foremost, responsible for abiding by local laws as they relate to drug and alcohol use. All recreational drugs, including marijuana, are illegal in Italy. As Notre Dame students, you are also subject to the standards of conduct and disciplinary actions set forth in *du Lac: A Guide to Student Life.* As such, the illegal or inappropriate use of drugs and alcohol may result in suspension and/or dismissal from the program.

Remember to take basic precautions anytime alcohol is consumed. In particular, never leave a drink unattended, always travel in pairs or small groups, look out for one another, and attend to any friends who may have had too much to drink, making sure that everyone makes it home safe and sound.
Physical or Sexual Assault
Notre Dame does not tolerate sexual or discriminatory harassment by any student, faculty or staff member. Any report of sexual or discriminatory harassment committed by a member of the ND community will be addressed in collaboration with ND's Title IX Coordinator.

If, at any time, you are the victim of physical or sexual assault, you are encouraged to:

1. Seek medical attention at the nearest public hospital as soon as practical. In the case of sexual assault, do not wash, wipe or change clothes. By Italian law, all medical services rendered for sexual assault will be free of charge. If desired, a support person can remain with you at the hospital. The closest hospitals to the RGG offering 24/7 rape response services are San Giovanna Addolorata and Fatebenefratelli.

2. Consider speaking with someone confidentially, including a GeoBlue-approved mental health professional or member of the professed clergy here in Rome. RAINN and SASHAA offer 24/7, confidential support to survivors of sexual assault via phone, online chat or email. American Citizen Services offers comprehensive assistance to US citizen victims of crime overseas.

3. Consider your reporting options. Students are encouraged to report any concerns to the University. This may be done through your rectors, the RGG’s Director of Student Affairs, or directly to the University's Title IX Coordinator through SpeakUp.nd.edu. Please note that, in compliance with US law, sharing information with any member of ND faculty or staff will result in a University response and investigation, as appropriate.

Faith-Based Opportunities

The city of Rome offers countless opportunities for spiritual formation during your time abroad. Opportunities that are unique to Rome and the Vatican City include:

- **Papal Audiences** held in St. Peter’s Square on the Wednesday mornings in which the Pope is in town
- **The Angelus and Papal Blessing** held in St. Peter’s Square on Sundays in which the Pope is in town.

Faith-based communities and churches that have been recommended by past students include:

- **La Cappella della Sapienza** - a Catholic community of university students that celebrates Mass every Sunday at 19:00 followed by a potluck dinner. Feel free to bring a favorite dish to share!
- **Sant’Egidio Community** - nightly prayer at S. Maria in Trastevere from 20:30-21:00
- **Comunità Taizé** - celebrates ecumenical services the second Tuesday of every month at 19:30 at S. Maria in Campitelli
- **Santa Maria in Domnica** - parish near the RGG with special programming for university students. Mass daily at 19:00

For additional information regarding other faith-based communities throughout the city, please visit:

- **Catholic Mass Times/Days by Area** (compiled by the University of St. Thomas)
- **Catholic and non-Catholic Places of Worship** (compiled by John Cabot University)
Practical Matters/Living in Rome

The following are a few practical considerations to help you navigate day-to-day life in Rome.

Money
The easiest way to access local currency is by withdrawing it directly from a local ATM using a debit or credit card. Before doing so, you will need to call the number on the back of your card to let them know that you are traveling; that way they will know that your card has not been compromised. The closest ATMs to the RGG are in via di S. Giovanni in Laterano: one is at the intersection of via Ostilia and the other in Piazza San Clemente. There are two additional ATMs further up the street as you’re walking towards San Giovanni in Laterano.

Electricity
In order to use your electronic devices in Italy you will need a plug adaptor and, for some devices, a voltage converter. Voltage in the US is 110V, whereas voltage in Europe is 220V. The voltage that any device can accept will be indicated in small print on the device itself. If your device can operate with voltage ranging from 100 to 240 volts, you will only need a plug adapter. If, however, the maximum voltage allowable for your advice is 120V, you will need a voltage converter. Both plug adapters and voltage converters can be purchased for a few euros at any ferramenta store in Rome. The closest ferramenta to the RGG is in Via Celimontana 15.

Cell Phones
As previously mentioned, for safety/security purposes, you are required to have a working number that can send and receive calls and texts, without relying on data or Wi-Fi, for the duration of the program. It is important that you keep this phone on, charged and with you at all times.

The following cell phone solutions have been recommended by past students:

- If your smart phone is unlocked and compatible with GSM networks in Europe: Replace your current SIM with a local SIM upon arrival and sign up for a non-binding, pre-paid phone plan from a local, Italian carrier (e.g., TIM, Vodafone, or Wind). Pre-paid plans cost as little as 8-12 Euros/month for 3 gigs data, 500 min voice, and 500 SMS. To stay in touch with friends and family back home, utilize internet-based services like WhatsApp, FaceTime and iMessages.

- If your smart phone is locked: Before leaving the States, consider adding an international talk, text and data plan to your current phone number. Note: due to the high cost of roaming, this is likely the most expensive option. OR Upon arrival, purchase an inexpensive local phone, SIM and a “top off” plan from a local carrier. All incoming calls and texts, regardless of the country of origin, are free to receive. You will only pay for outgoing calls/texts and can top off your phone, as needed. To communicate with friends and family back home, use your smartphone as a tablet (to avoid roaming fees) and use internet-based services like FaceTime or iMessages over Wi-Fi.

Sending Mail
Stamps for the States can be purchased at any tabacchi for €2.50/each. Letters and postcards can be dropped off at any post office or any of the red mailboxes throughout the city. Note: Most mailboxes have two slots: one "per la città" (for mail within the city) and the other "per tutte le altre destinazioni" (for all other destinations). Unless your recipient is local, you’ll want to use the latter. The nearest post office to the RGG is in Via San Giovanni in Laterano, 96. Hours are Mon-Sat 08:20-13:35. The closest international couriers offering FedEx, UPS, etc. are Line Express (via Labicana 60) and Mailboxes, Etc. (via Leonina 38).
Receiving Mail
As previously stated, the Villa can accept mail on your behalf during your time in Rome. Any fees incurred at customs will be the responsibility of the recipient. Please bear in mind the following before ordering products online or having items sent from home:

- **Used Items:** Used items should be clearly labeled as "used" and "for personal use" on the way bill. This will lower the likelihood of being charged import fees for items for which you have already paid. Please be advised that declared values over €50 are more likely to be subject to customs fees.

- **New Items:** If purchasing new items online, consider purchasing through an EU supplier directly (e.g., Amazon.it or apple.com/it). This will reduce the time, paperwork and cost involved in importing a package from outside of the EU.

- **Medications and cosmetics:** While most over-the-counter medications can be purchased here in Italy, students are strongly encouraged to bring an adequate supply of any prescription medications, accompanied by a note from their doctor in their carry-on luggage. If you must have medications or cosmetics mailed to you in Italy, your shipment will be subject to additional inspections and fees by local authorities. Any prescription medications you bring with you must be unopened and accompanied by a doctor’s note with your name, school and length of program, the date and nature of diagnosis (to prove that the condition was pre-existing and that treatment is ongoing); the name, prescribed dosage, necessity of the medication (including what would happen if you discontinued use); your doctor’s name and his/her contact information. Because the customs process can take weeks at a time, it is important that you plan ahead. If you have questions, contact either of the RGG’s Doctors-on-call via email.

Transportation from Fiumicino to the city center
There are several options for getting to and from Rome’s main airport depending on your budget, the time you have available, and your desired convenience.

- **By taxi:** From just outside the Terminal, flag an official white taxi and ask the driver to take you to your destination. Fixed fare to/from the RGG or any destination within the Aurelian is walls €48. Time: 30 minutes.

- **By train:** From the terminal, follow signs to the Leonardo Express train. Trains depart every 15-30 minutes and take you directly to Rome’s Termini Station. Cost: €14. Time: 45 minutes (including the walk from the arrivals gate to the platform).

- **By bus/metro:** From the terminal, follow signs to Rome’s Terravision, Sit Bus Shuttle or T.A.M. bus services. They will take you directly to Rome’s Termini Station. Cost: €4-€6. Time: 60 minutes.

Transportation within the City
Please be advised that Italian Law requires residents to carry government-issued ID at all times. A photocopy of your passport will suffice. (Remember: your original should be left in a safe place in your apartment.)

- **On Foot** - Walking is often the easiest, most enjoyable and reliable way to move around the city. To find the quickest route from place to another, consult applications like CityMapper, Ulmon Maps2Go or Google maps. Just remember to stay alert to oncoming traffic!
● **Public Transportation** - ATAC operates the city’s metros, buses, trams and trains. Individual tickets can be purchased at most Tabacchi or at any metro or train station for €1.50/journey. Please note that tickets must be purchased before boarding a bus or tram and that tickets must be validated using the yellow machines upon boarding. (If the yellow machine is not working, be sure to validate the ticket yourself by writing the time and date on the ticket. This should suffice in case the ticket inspector asks for proof of ticket.) Single tickets are valid for 75 minutes from the moment they are stamped. This means that you are allowed to make as many transfers as you’d like between the bus and tram lines within that period of time. In contrast, the city’s metro system only allows for one journey per ticket. Once you have exited the underground, you will need a new ticket to re-enter, no matter how much time has passed. For information regarding monthly passes, transit maps and more, click here. The closest metro stations to the RGG are the Colosseum (Metro B) and Manzoni (Metro A) stops. Several bus lines stop in Via Labicana, including the 53, 85, 87, 571, 810. The closest tram (Line 3) is in Piazza del Colosseo. The metro system runs until 23:30 Sunday-Thursday night and until 01:30 Friday and Saturday night. Like anywhere, riding public transportation without a valid ticket is illegal and can result in hefty fines (up to €500).

● **City Taxis** – Taking a taxi is often the quickest way from point A to point B and especially useful at night when public transportation is limited. The closest rank to the RGG is a short walk to the Piazza del Colosseo. You can also call a cab by dialing +39 06 3570 or +39 06 0609 or via the free “It Taxi” or “My Taxi” apps. Most taxis accept credit cards although, if you will not be paying through the app, you may want to confirm payment before your driver departs. For security purposes, only use white official taxis. These are the only drivers who have been officially licensed by the city of Rome. While Uber is slowly starting to take hold, it tends to be much slower, more expensive, and far less regulated that Rome’s official city taxis. *Never take a ride from someone who is not an official, licensed taxi driver.*

**Passport-sized photos**
If you are in need of passport-sized photos for government-issued IDs, you will find red photo booths inside Termini Station and at most metro stops. The one closest to the RGG is inside the Colosseo Metro station.
Places of Interest in the Neighborhood

Rome is a city that needs to be walked in order to be truly experienced and understood. The publication *Roman Walks*, available at no charge in hard copy or as an eBook, describes nine walking tours in the area around the RGG. Download the eBook version of *Roman Walks* from its [Smashwords](https://www.smashwords.com) page or contact rome@nd.edu to request a print version or for further information.

Here is a list of favorite restaurants, museums, markets, churches and other points of interest near the RGG.

**Places to Eat**
La Pace del Cervello, Via dei S.S. Quattro, 63 - Tel. +39 06 700 5173
Il Bocconcino, Via Ostilia, 23 - Tel: +39 06 7707 9175
4 e 4’otto, Via S.S. Quattro, 30 - Tel: +49 06 709 6309
Ristorante Naumachia, Via Celimontana, 7 - Tel: +39 06 700 2764
Da Domenico, Via di San Giovanni in Laterano, 134 - Tel: +39 06 7759 0225

**Post Office**
Via San Giovanni in Laterano, 96. Hours are Mon-Sat 08:20-13:35.

**Parks**
The Oppian Hill and Villa Celimontana are both a 5 minute walk from the RGG.
Villa Borghese is a 30 minute walk from the RGG.

**Gyms**
Hard Candy Fitness (via Capo D’Africa, 5) offers weights, cardio machines and fitness classes. Be sure to inquire at the front desk regarding discounts for ND students as promotions frequently change.
Santa Maria Centro Sportivo (Via Matteo Boiardo, 28) offers weights, cardio machines, fitness classes and a pool. Current prices are €125 per month plus a one-time €35 sign-up fee.

**Supermarkets**
Tuodì, a large, discount grocery store, is located in Via Annia, 18.
Carrefour, a slightly smaller store, open 24/7, is located in Via dei S.S. Quattro, 53-54.

**Shopping**
Coin, a large department store in Piazzale Appio 7, carries many of the most popular Italian brands.
Via Merulana is major thoroughfare with many shops along the street.
Via del Corso, via Condotti and via Frattina have a variety of low cost (H&M, Zara, Gap) and higher-end stores (Gucci, Dolce e Gabbana, Armani, Max Mara, Luis Vuitton).

**Historic Churches**
Basilica di San Clemente al Laterano - Via Labicana, 95
Basilica di S. Giovanni in Laterano - Piazza di San Giovanni in Laterano, 4
S. Maria in Domnica - Via della Navicella, 10
Basilica dei Santi Quattro Coronati - Via dei Santi Quattro, 20
Chiesa di Santo Stefano Rotondo - Via Santo Stefano Rotondo, 7

**Museums**
Musei Capitolini - Piazza del Campidoglio
Palazzo Brancaccio - Largo Brancaccio, 82
Palazzo delle Esposizioni - Via Nazionale, 194
Palazzo Doria Pamphili - Via del Corso, 305
Theaters
Teatro dell’Opera - Piazza Beniamino Gigli, 7
Teatro Brancaccio - Via Merulana, 244
Teatro Flavio - Via G.M. Crescimbeni, 19
Teatro Eliseo and Piccolo Eliseo - Via Nazionale, 183

Original Language Cinemas
Cinema Nuovo Olimpia - Via in Lucina, 16
Cinema Farnese - Piazza Campo De’ Fiori, 56
Cinema Azzurro Scipioni - Via degli Scipioni, 82

Local Discounts
Consult the ND Rome Student Page for the most up-to-date list of ND discounts to gyms, restaurants, tour services and other local providers.

ND Rome Faculty and Staff Contact Information

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Silvia Dall’Olio, Executive Director: 06 772 643 608, sdalloli@nd.edu
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Chris Baker, Villa Assistant Rector: 388 156 5235, cbaker11@nd.edu
Justin Bartkus, Villa Rector: 388 156 5235, Justin.E.Bartkus.3@nd.edu
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Mallory Nardin, Director of Student Affairs: 06 772 643 210, mnardin@nd.edu
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Claudia Quaglieri, Assistant to the Senior Accountant: cquaglie@nd.edu
Community Standards: A Supplement to *du Lac*

In keeping with Catholic tradition, we seek to create a community that honors the human dignity of each member and that is characterized by a love of truth, active care and concern for the common good, and service toward others. Each of us shares responsibility for the creation of such a community. The University’s community standards reflect our commitment to this ideal. Calling one another to accountability in the context of these standards is a necessary part of our common life. Our community standards are designed to be grounded in student development and formation.

Although Notre Dame students are also subject to local laws, the policies laid out in the University of Notre Dame’s *du Lac* remain in force for all Notre Dame students participating in any Notre Dame-sponsored undergraduate and graduate course of program. Any additional standards or policies laid out in this document are necessitated by the unique setting in which Notre Dame students find themselves in Rome. They are designed primarily to maintain security and promote the community dynamic of the group while respecting the privacy of the individual.

As representatives of Notre Dame outside the United States students are expected to conform to the highest standards of propriety. This expectation applies to all students, whether their behavior occurs on- or off-campus, including their housing, and at all ND-sponsored events. Students who violate the standards and University policies may be subject to disciplinary sanctions by the University as well as possible action under Italian law.

Each student is individually responsible for being informed of Italian law, and ignorance of Italian law is not acceptable, either by Notre Dame or the Italian authorities, as an excuse for engaging in prohibited conduct. Any violation of Italian law is a matter between the student and Italian authorities; it is not within the power of the University of Notre Dame to intervene in Italian legal proceedings.
MAIN BUILDING

GROUND LEVEL
SCALE 1:200

ROOMS:
- Room 001
- Room 002
- Room 003
- Room 004

AREAS:
- KITCHEN
- PANTRY
- LAUNDRY
- DINING ROOM
- STUDENT ACTIVITY CENTER

COLOR CODE:
- Green: BEDROOMS
- Blue: BATHROOMS
- Yellow: KITCHEN & PANTRY
- Pink: DINING ROOM
- Purple: LAUNDRY

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SECOND LEVEL
SCALE 1:200

- Room 201
- Room 202
- Room 203
- Room 204
- Room 205
- Room 206